

MINUTES  
TOWN OF MILLIKEN  
TOWN BOARD OF TRUSTEES  
Milliken Community Complex  
April 12, 2006  
7:00 p.m.

**CALL TO ORDER**

**Mayor Measner** called the meeting to order at 7:00 p.m.

Attendance: Mayor Linda Measner, Mayor Pro Tem Janie Lichtfuss, Trustees Pat Onorato, Milt Tokunaga, Roger Frank, Gary Frank and Peggy Wakeman. Also present were Town Engineer Larry Ketcham, Finance Director Diana Vasquez, Senior Coordinator Lois Ann Onorato, Public Works Director and Co-interim Manager Michael Woodruff, Town Clerk Gayle Martinez, and Town Attorney Bruce Fickel. Press and audience were also present.

**PLEDGE OF ALLEGIANCE**

Mayor Measner led the audience in the Pledge of Allegiance.

**Arbor Day Proclamation**

**Mayor Measner** read an Arbor Day Proclamation. Parks and Recreation Director Donna Derrera noted that the Arbor Day ceremony would be held April 21<sup>st</sup>, in Avila Park. This year's tree is being donated by the Senior Citizens.

**ADDITIONS TO AGENDA**

**Finance Director Vasquez** asked to have the approval of her attendance at the GFOA conference added.

**REPORTS FROM BOARD MEMBERS REGARDING OTHER MEETINGS**

Mayor Pro Tem Lichtfuss reported that the Milliken Housing Authority met with the Loveland Housing Board and welcomed the two new members. She stated that it was a very productive meeting.

Trustee Wakeman reported on her attendance at the Milliken Business Association meeting. She reported that Milliken Madness Day will be July 15<sup>th</sup>, 2006.

**AUDIENCES WITH INDIVIDUALS**

Ron Star, representing the Peregrine Creek Development, noted that he has had trouble pushing things through as quickly as he would like on his project. Mr. Star noted that he felt that Town Staff was not responding to his engineer. He stated that there was a disagreement over the size of the sidewalk, and the dedication of the wetlands. Mr. Star noted that if the wetlands were dedicated to the Town it would have to be maintained by the Town. The Board's recollection was that the Homeowners Association would be

taking care of the wetlands. The Board's recollection on the sidewalk agreed with Mr. Star's recollection that it would be eight feet in width. Mr. Star went on to state that he wants to pursue the development agreement with the Town. Co-interim Manager Woodruff, and Attorney Fickel reported they would be contacting Mr. Star.

Phil Brewer, representing the "Relay for Life", invited the Town to attend their upcoming event to be held in Greeley. He also brought a poster to display at Town Hall.

Vivian Christian, 206 Quentine of Milliken asked the Board if there were any programs in place that would allow residents to work off their utility bills by working for the Town. Mayor Measner stated that there is nothing in place at this time but they would put it on the next work session for discussion.

### **CONSENT AGENDA**

**Motion** to approve the following items was made by Trustee Roger Frank, seconded by Trustee Onorato.

1. List of Bills for April 12, 2006.
2. Approval of Minutes for March 22, 2006.
3. Approval of Dove Valley Street Naming.

**Discussion:** Trustee Wakeman inquired about the "Yellow Pages 300" billing. Board consensus was to pay it only if it was for the Dex online. Finance Director Vasquez will research it. Trustee Wakeman asked why the Dove Valley streets were being named so quickly. Trustee Roger Frank, Pat Onorato, and Mayor Pro-Tem Lichtfuss noted that it was imperative to have them named in order to have the plat recorded. Mayor Pro-Tem Lichtfuss went on to state that the Fire, Police and Post Office had approved the names.

**Vote:** All in Favor none opposed. Motion carried. *\*Gary Frank abstained from voting\**

### **ACTION AGENDA**

#### **Reappointment of Rich Ekwall to the Planning Commission**

**Motion** to reappoint Rich Ekwall to the Planning Commission was made by Trustee Wakeman, seconded by Trustee Tokunaga.

**Vote:** All in favor none opposed. Motion carried.

#### **Swearing in of New Trustees**

**Attorney Fickel** swore in new Trustees, Ted Chavez, Julie Cozad, Janie Lichtfuss, and Milt Tokunaga.

## **Appointments**

### **Appointment of Mayor Pro-Tem**

**Mayor Measner** nominated current Mayor Pro-Tem Lichtfuss.

**Motion** to appoint Mayor Pro-Tem Lichtfuss to continue as Mayor Pro-Tem was made by Trustee Tokunaga, seconded by Trustee Gary Frank.

**Vote:** All in favor none opposed. Motion Carried.

### **Appointment of Town Treasurer**

**Mayor Measner** nominated Trustee Wakeman.

**Motion** to appoint Trustee Wakeman as Town Treasurer was made by Trustee Chavez, seconded by Trustee Tokunaga.

**Vote:** All in favor none opposed. Motion carried.

### **Appointment of Town Attorney**

**Mayor Measner** nominated current attorney Bruce Fickel.

**Motion** to appoint current attorney Bruce Fickel to continue as Town Attorney was made by Trustee Wakeman, seconded by Trustee Cozad.

**Vote:** All in favor none opposed. Motion carried.

### **Appointment of Town Clerk**

**Mayor Measner** nominated current Town Clerk Gayle Martinez.

**Motion** to continue with Gayle Martinez as Town Clerk was made by Trustee Cozad, seconded by Trustee Chavez.

**Vote:** All in favor none opposed. Motion Carried.

## **Milliken Housing Authority**

**Rich Ekwall** gave a brief update on the project. He then explained the next steps which are contained in the following motions. Mr. Ekwall went on to explain that in order to get tax credits on the project 10% of the funds must be spent within the first six months. That would mean approximately \$400,000 must be spent by May 15, 2006.

**Motion** to authorize the Mayor to execute the necessary documents to sell the Dove Valley Sub-Division to the Dove Valley Senior Housing Partnership on a 0% interest note payable due on or before 12/31/06 in the amount of \$295,530.00 and to authorized the Town attorney to create the Land Purchase Agreement was made by Mayor Pro-Tem Lichtfuss, seconded by Trustee Wakeman.

**Vote:** All in favor none opposed. Motion Carried.

**Motion** to create a bridge loan in the amount of \$400,000 to the Dove Valley Senior Housing Partnership for a period of 90 days beginning May 1, 2006 at an annual interest rate of 5% and to authorize the Mayor to execute the necessary documents establishing the bridge loan and to authorize the Town attorney to create a note payable to Dove Valley Senior Housing Partnership to the Town of Milliken based on the specified terms and conditions was made by Trustee Tokunaga, seconded by Mayor Pro-Tem Lichtfuss.

**Vote:** All in favor none opposed. Motion Carried.

#### **APPROVAL OF ATTENDANCE AT GFOA CONFERENCE**

**Motion** to approve Finance Director Vasquez's attendance at the GFOA Conference was made by Trustee Wakeman, seconded by Trustee Cozad.

**Vote:** All in favor none opposed. Motion carried.

#### **AWARDS PRESENTATION**

**Mayor Measner** presented outgoing board members, Pat Onorato and Roger Frank, with desk clocks and certificates in appreciation of their service to the Town. A reception immediately followed.

#### **ADJOURNMENT**

Mayor Measner adjourned the meeting at 8:25 p.m. as there was no further business.

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Gayle Martinez, Town Clerk

Approved by the Board of Trustees

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Linda L. Measner, Mayor